



Board Meeting Minutes First Christian Church August 17, 2024, 9:00 am

1) OPENING ITEMS

- a) Call to Order / Establish Quorum (09:01 am Phil Brooks, Rev. Patrick Crocker, Esther Devall, Zanté Garcia, Eric Hays-Strom, Scott Hays-Strom, Karen Holmes, Kamy McKenzie-Shaw, Donald Wilson)

Excused:

Absent: Ric Brightman

Present: Aletta Wilson

- b) Devotional Minute – Scott – We are all going to fail, and we need to allow ourselves to fail. When we do fail, we need to ask God for help, and we need to listen.

- c) Approval of Agenda:

- d) Approval of Minutes:

- i) Board Meeting July 20, 2024

- e) Log email vote – No email votes.

2) COMMITTEE REPORTS

- a) Property Matters – Scott – No report

The gate to the courtyard on the office side is now workable. For now the catch is removed.

- b) Technology Committee – Eric

Eric headed a discussion regarding the current apps we use and upgrading to the new ServantKeeper Plan.

Current Expenses:	Monthly Cost:	Annual Maint.	Total Annual	Avg. Monthly
Textedly (1200 texts per month):	\$ 8.00	\$ 288.00	\$ 384.00	\$ 32.00
Servant Keeper	\$ 39.99	\$ 299.00	\$ 778.88	\$ 64.91
MailChimp	\$ 18.37		\$ 220.44	\$ 18.37
Linode (Domain Host)	\$ 7.00		\$ 84.00	\$ 7.00
Wordpress?	(Will update this data when I get further information.)			
			\$ 1,467.32	\$ 122.28
NEW ServantKeeper Plan				\$129.99

The new ServantKeeper plan is more robust and will replace the current apps we use.

- The online giving will cost a little more (\$100 contribution will cost \$103.50 vs \$103.20).
- Texting – 1000 texts per month (Currently aren't using)
- Login/Users – Unlimited
- Website – will host and design the website.

Eric will check the websites of churches that are using this updated ServantKeeper.

c) Faith Action Committee – Ralph Holmes

- i) The mission moments are scheduled and booked for the second Sunday of the month for 2024. Next year's planning has begun, which will include more of our local mission partners, in the building and beyond.
- ii) Tents to Rents sponsorship is a program with Community of Hope that supports people living at Camp Hope as they transition from homelessness to stable housing. Faith Action asked the board for approval to join in their annual social media fund raising campaign. Eric moved to approve Faith Action partnering with Community of Hope in the Tents to Rents fundraiser, Esther seconded. Approved.
- iii) Some of the Terracycle recycling programs (2 currently) we have signed up for also allow us to become a community collection point. This would put our church address on Terracycle's national map as a place anyone from the community can bring the specific items to. The Faith Action Committee requests permission to create and install a bin to accept drop off of these items and to be listed as a drop off location. Esther moved to approve the creation and installation of a bin to accept recyclable items and to become a community collection point, Eric seconded. Approved.
- iv) The Faith Action Committee would like to become a member of the NAACP. The Corporate Membership annual dues are \$5000.00, and we don't feel this is within the church's means. We do request the Board to approve a Single Adult Membership of \$30.00 annually. The individual signing up may or may not request reimbursement at their own discretion. Eric, moved to approve the Single Adult Membership as a representative of FCC with NAACP and make available the reimbursement of the annual dues, Zante seconded. Approved.

d) Worship Committee Report – Zante

They are meeting tomorrow (August 18) and will start planning advent.

- i) Attendance Report – Eric

- e) Property Liaison – Karen
- i) Weaving for Justice wishes to use the microphone and speakers for the fashion show on Saturday, November 2nd. I contacted the Technology Committee to request assistance. The technology team will provide a person to handle the microphone and speakers. The technology committee hasn't had a chance to decide on the hourly fee. They will get back to Karen next month.
 - ii) Kamy McKenzy-Shaw requested rental space for counseling services. This was intended as a service to the church not a job. There is no need to negotiate further.
- f) Pastoral Support Committee – Donald – No report.
Donald will send the minutes from the July 29th meeting.
- g) Pastor's Report – Rev. Patrick Crocker – No report
- i) Working with denomination
 - ii) Working with community
 - iii) 2 new members
 - iv) Assist the community by giving gas cards and food. A person requested to use our parking lot as a safe place to sleep in her van. She is parked by the office where there is a camera. Both Rev. Patrick and Jerry are aware of her using the parking lot and she leaves by 7:00 in the morning. Since there haven't been any problems it is okay to continue. It also helps to have another person on site in the evening.
- h) Treasurer's Report – Donald
Now that we have a settled pastor we need to up the giving. Based on our normal operating expenses we will use up our surplus in four months and then start using our reserves in December.
- i) Financial Secretary's Report – Eric – July was below pledge but not too bad. Most pledges are up to date. Mainly because of January. The July income was below the pledged amount but not too bad. Most pledges are up to date. We are still in good shape because the January receipts were very high.
- i) Finance committee:
 - ii) Stewardship – Esther/Eric –
 - Eric handed out the updated stewardship flyers that he and Rev. Patrick worked on. We should review and give them feedback.
 - There are resources from the denominations that we can use for stewardship.
 - It is best to have monthly stewardship reminders. It is proposed that the Elders do it as part of the Celebration of Gratitude on the first Sunday of the month – or whatever day is reasonable.

- j) Event Committee – Zanté
A member requested that the board provide the cost for the main dish during our monthly potlucks.
Eric moved that the board provide up to \$50 for the main dish for our monthly potluck up to the end of the year, Esther seconded. Approved.
It is suggested place the tip jar on the coffee table. The collected money will be used for the coffee fellowship and the potluck.
 - k) Security Team – Esther
Status: getting the business license – She contacted the city and is waiting for the city to fix the link so she can complete registering for the business license.
- 3) STRATEGIC PLAN REVIEW – Scott
- a) Facility Maintenance
 - i) Status: Facility Planning Committee Zanté & Scott
The first meeting is scheduled for September 8th at 2:30.
- 4) OLD BUSINESS:
- a) Policy and Procedure Report – Eric (Proposed and not approved)
 - i) Crisis Response Plan – Esther
Esther introduced the plan to the board. We should review it, and we will discuss it at September's board meeting.
 - ii) Employee Handbook Policy/Procedure – It hasn't been worked on recently.
Donald will send an example.
 - b) Status: AED is Purchased for the church – Donald
Scott will announce the AED is purchased and placed on the back wall on Sunday, August 18.
 - c) Status: Office Administrator - Discussion about hiring and job description –
 - d) Status: HIV/AIDS Pantry needs – new computer, printer and software – Eric
It is purchased but not installed yet.
- 5) NEW BUSINESS:
- a) Directory – few people have spoken up. Eric will check with people who haven't spoken up yet at church on August 18. He plans to have a directory sometime in September.
 - b) Zante – Notified the board that FCC is registered for Pride on the Plaza in October. She hasn't heard where and when for the booth.
- 6) Announcements
- a) Open floor

b) Next Board Meeting: September 21, 2024, 9:00 a.m.

7) ADJOURNMENT: Meeting adjourned at 10:30.

Submitted by Karen Holmes,
Secretary