



Board Meeting Minutes First Christian Church April 20, 2024, 9:00 am

1) OPENING ITEMS

- a) Call to Order / Establish Quorum (9:05 am Ric Brightman, Phil Brooks, Rev. Patrick Crocker, Zanté Garcia, Eric Hays-Strom, Scott Hays-Strom, Karen Holmes, Donald Wilson)

Excused: Esther Devall, Kamy McKenzy-Shaw

Absent:

Present: Melody Burns, Deb Cook

- b) Devotional Minute – Scott – Be still and listen to God. Stop and think before acting.

- c) Approval of Agenda:

- d) Approval of Minutes:

i) Board Meeting March 16, 2024

ii) Special Board Meeting April 14, 2024

- e) Log email vote – No email votes.

2) COMMITTEE REPORTS

- a) Property Matters – Scott – No report

- b) Technology Committee – Eric

i) Status: Modify FCC Phone Message handling – Eric and Rev. Patrick listed to the voice mail greeting and thought it was fine. It will be changed after May 5th when the congregation will vote to affirm Rev. Patrick as our settled pastor.

ii) The TV monitors are installed in the sanctuary and ready for use.

- c) Faith Action Committee – Ralph Holmes – no report

i) Zanté: Faith Action plans to celebrate Pride Month during its officially celebrated month of June.

ii) Zanté: Tents for Rent is committed to come and speak in August for the mission moment.

- d) Worship Committee Report – Deb and Zanté
The group Sing Out will sing on the 1st Sunday in June. The choir will sing an additional song for Pride month, but they need to ensure it is under license to use and broadcast.
- i) Attendance Report – Eric
The attendance is up this quarter. Most of the additional attendance is from the global Facebook viewership. Comparing last year’s attendance to this year we went from an average attendance of 66 to 111 and the inhouse worship has increased by 5.
- e) Property Liaison – Karen
 - i) Parking Lot Rental – listed under New Business
 - ii) Parking Lot Congestion – listed under New Business
- f) Pastoral Support Committee – Donald – No Report, Next meeting is April 29
- g) Pastor’s Report – Rev. Patrick Crocker
Rev. Patrick had visits with people from inside and outside the congregation. A common question he is asked is, “Who we are and what we believe?” He has supported those in need with food supply and cash assistance. He attended the food pantry fundraiser. He worked with the treasurer in preparation for full-time employment as our settled pastor.
- h) Treasurer’s Report – Donald – Finances look good.
Donald brought up the flood Insurance policy that will end this year. The insurance was needed because we had a loan. Since the loan is paid off, flood insurance is not required for the property. Donald and Bruce discussed the need for flood insurance and believe we should let the policy lapse. The regular property insurance policy will cover water damage from roof damage, pipe breakage, etc.
Eric moved we allow the flood insurance to lapse. Ric seconded. Approved.
- i) Financial Secretary’s Report – Eric – a good month
 - i) Finance committee:
The Food Pantry uses a Bento Card, and use of the Bento Card is ending. We will not be able to transfer money to the card after April 30th and any funds on the card can be spent by June 30th. The company will send a check with any remaining balance. Donald stated it may be possible to use PayPal in the same manner as the Bento Card.
 - ii) Stewardship – Esther – no report
- j) Event Committee – Scott/Eric – no report –
Eric has contact information for the Pride Event so he can register FCCLC. We will have a potluck following the special congregational meeting on May 5th.

- k) Pastoral Search Committee – Ralph Holmes (chair) – no report
- l) Security Team – Esther will contact the Fire Department to meet with us at the May board meeting.

3) STRATEGIC PLAN REVIEW – Scott –

- a) Facility Maintenance
 - i) Status: Creation of Facility Planning Committee
Scott stated we are still looking for members of the committee. Ralph had volunteered to be a member of the committee. Donald, Zanté, and Ric stated they will volunteer to be on the committee. Scott said this is a good number of committee members. Since this is a committee no additional confirmation by the board or congregation is needed so the Facility Planning Committee can begin work.

4) OLD BUSINESS:

- a) Policy and Procedure Report – Eric (Proposed and not approved)
 - i) Crisis Response Plan – Esther
 - ii) Employee Handbook Policy/Procedure
 - iii) Building and use policy – Scott
 - iv) Internet Use Policy – Eric – Need to make a change to policy because can't add 3rd network. Amend to use 3rd when it is available.

Both the Building and Use Policy and Internet Use Policy have been under review by the congregation for a month. There were no comments or questions by the congregation. Eric noted the Internet Use Policy will be amended to use a 3rd network when it is available.

Phil moved to approve both policies, Donald seconded, Approved.

- b) Status: Research to purchase an automated external defibrillator (AED) for church – Donald. – No report

5) NEW BUSINESS:

- a) Second Collection on May 12, 2024, Pride Service – Zanté
The Church will celebrate National Pride Month on June 2nd, along with the rest of the LGBTQ community. We should decorate the church in celebration so Zanté proposed a “Be the Church Rainbow” banner from UCC, fresh flowers and a donation for the group Sing Out that will perform during our church service.

Eric moved to authorize a second collection on May 12 and the church will cover the remaining difference up to \$500., Donald seconded. Approved

- b) Crestline Building Construction request to rent unpaved parking lot – Scott
Crestline Building requested use of the unpaved parking lot at the corner of Whisman Dr. and West Park Dr. They will park Conex containers on the site for

about a year. The development is planned to be completed by summer 2025. They will use the driveway on Whisman to enter the lot. Zachary Theus said they are willing to pay up to \$1000 per month. Scott requested they do the paving of our lot to offset some of the rental. Donald had asked Zachary whether that was a possibility. They are general contractors, and the lot paving is sub-contracted. We will set the rent aside in a special fund for paving or other maintenance needs.

Phil moved we form a rental agreement for the requested area on the image, Zanté seconded, approved.

c) Parking Lot Use as drop off and pick up location for the high school – Scott
This has been an on-going problem. Donald suggested we put up a sign like the school has stating the lot cannot be used for pickup and drop off. Scott will send a letter to the school principal and copy the school board and superintendent regarding the problem.

d) One License License – Scott
Scott proposed the purchase of One License from Lorenz Music. One License has access to multiple publishers and allows the use of music in bulletins, projections and broadcasts. We need to keep ccli licensing because its music is not covered by One License. It will cost about \$300 a year. Zanté moved to approve One License purchase, Eric seconded. Approved.

6) Announcements

a) Open Floor –

- i) Rev. Dr. Toni Hawkins will not be able to meet with FCCLC the weekend of May 18-19. Ric will request a church visit with Rev. Dr. Toni Hawkins sometime in the fall.
- ii) Zanté stated the person she asked whether they wanted the playground equipment does not want it. We will dispose of the playground equipment because it is old and in poor shape.

b) Next Board Meeting: May 18,2024, 9 a.m.

7) ADJOURNMENT: Meeting adjourned at 10:30.

Submitted by Karen Holmes,
Secretary