



Board Meeting Minutes

First Christian Church

March 16, 2024, 9:00 am

1) OPENING ITEMS

- a) Call to Order / Establish Quorum (9:04 am Ric Brightman, Phil Brooks, Rev. Patrick Crocker, Zante Garcia, Eric Hays-Strom, Scott Hays-Strom, Karen Holmes, Donald Wilson)
Excused: Esther Devall, Kamy McKenzy-Shaw
Absent:
Present: Aletta Wilson
- b) Devotional Minute – Scott – John 10:10, Instead of giving up something for Lent, we should be grateful for all that we have received – the Abundance of life.
- c) Approval of Agenda:
- d) Approval of Minutes:
 - i) Board Meeting February 10, 2024
- e) Log email vote – No email votes.

2) COMMITTEE REPORTS

- a) Property Matters – Scott – No report
 - i) School buses parked in FCCLC parking lot – Scott sent reminder to high school that buses and students are not allowed in our parking lot.
- b) Technology Committee – Eric
 - i) Status: Modify FCC Phone Message handling
 - (1) Eric will include his email to receive the voicemail messages.
 - (2) Twice a week someone will clear the voicemail messages from the system in the office. Sunday – Rev. Patrick, Thursdays – Eric.
 - (3) A group will listen and verify the phone greeting message. If needed a new message will be scripted and the voicemail greeting will be updated.
 - (4) Regarding a FCC dedicated phone for the settled pastor. We will wait until a settled pastor is hired.
 - ii) One of the TV monitors was tested in the sanctuary. It connected to the computer and the video was good. The audio was poor but will use our existing sound system, so this isn't a problem. The next step is to set up a work group, purchase the mounts and hang the monitors from the beams.
- c) Faith Action Committee – Ralph Holmes
 - i) Set up mission moment speakers through November. The only open months are June and December.

- d) Worship Committee – Eric and Zante
 - Deacons and elders will meet after church on the 17th to discuss changes in the worship, i.e., candle lighting, distribution of the Eucharist.
 - Following the March 24th service the garments and vestments will be changed for Easter.
 - We will have church service Maundy Thursday at 6:30 pm. If anyone wishes to attend Good Friday service, they are welcome at St. John's CCOA.
 - i) Attendance Report – Eric – Attendance is looking good. We are averaging 120 persons per week worshipping In-person or streaming via Facebook and Zoom.

- e) Property Liaison – Karen
 - i) Food Pantry Fundraising Event – April 6, noon – 7:00 pm. The Food Pantry requested use of the mediation room for private rapid testing for syphilis and HIV. Karen gave them approval and the board agreed.
 - ii) Christine of Weaving for Justice requested internet usage. See below under 5a - New Business.

- f) Pastoral Support Committee – Donald – No Meeting. The next meeting is in April.

- g) Pastor's Report – Rev. Patrick Crocker
 - He is meeting with members to provide grief support and wedding planning. I helped a family by giving them gas and food. The clergy group meeting was cancelled for March.

- h) Treasurer's Report – Donald – Feb is down but better than expected. He didn't account for the expense at the end of the month but the beginning of the next month. He will fix the process for March, so the accounting is the same as the previous treasurer, Bruce.

- i) Financial Secretary's Report – Eric – February was a little low but still good.
 - [2i_March Finance Secretary Report pg 1.pdf](#)
 - [2i_March Finance Secretary Report pg 2.pdf](#)
 - i) Stewardship – Esther – no report
 - ii) Finance committee:
 - (1) Lesa completed the auditing of the books and sent her evaluation to Debbie Johnson to verify.
 - (2) We received \$800 for the DoC – Week of Compassion

- j) Event Committee – Scott/Eric – no report

k) Pastoral Search Committee – Ralph Holmes (chair)
They have 5 candidates that they will review and possibly interview. Afterwards, they will narrow the candidates down to 2-3 for second interviews.
Zante moved that the board have the opportunity to meet with the candidate prior to being presented to the congregation, Phil seconds. Approved.

l) Security Team – Esther will contact the Fire Department to meet with us at the April board meeting.

3) STRATEGIC PLAN REVIEW – Scott/Esther –

a) Review the entire Strategic Plan

Evaluation Steps to Handle the Deferred Maintenance

- Review the facility like a building inspector
- Create a plan of what needs to be done.
- Focus on the plan and don't allow mission creep
- Review where to cut to invest.

Eric moved that we form a committee that has the authority to hire a professional to evaluate the current state of the facility, and to create and implement a facility plan.
Zante seconded. Approved.

4) OLD BUSINESS:

a) Policy and Procedure Report – Eric (Proposed and not approved)

- i) Crisis Response Plan – Esther
- ii) Employee Handbook Policy/Procedure
- iii) Building and use policy – Scott

The board approved the policy. Scott will post the policy for congregational review then at the April meeting the board can officially approve the policy.

b) Status: Research to purchase an automated external defibrillator (AED) for church – Since Kamy will be unavailable until October, Donald was asked to research the acquisition of an AED. Donald agreed and will get the information from Kamy.

5) NEW BUSINESS:

a) Internet Usage Policy (Proposed) - Technology Committee

The board approved the policy. Eric will post the policy for congregational review then at the April meeting the board can officially approve the policy.

Eric moved to authorize the one time use of the internet to Weaving for Justice on April 20th. Zante seconded. Approved

Eric will look into the possibility for various passwords.

6) Announcements

a) Open Floor –

- i) Donald reported that today is Aletta's 90th birthday.
- ii) Ric reported May 18-19 the new conference minister will be in the area, Rev. Dr. Toni Hawkins. Ric will work with Scott to have her meet with us as well.

iii) March 11th Thomas Development broke ground to start development of 80 affordable housing apartments for residents that are 55 or older.

b) Next Board Meeting: April 20,2024, 9 a.m.

7) ADJOURNMENT: Meeting adjourned at 10:31.

Submitted by Karen Holmes,
Secretary